

AJK RULES OF BUSINESS, 1985

FINANCE DEPARTMENT

1. Management of Public Funds i.e.: -
 - a. Supervision and control of Government Finances;
 - b. Preparation of Government Budget;
 - c. Preparation of supplementary estimates and demands for excess grants;
 - d. Appropriation and re-appropriations; and
 - e. Ways and Means, including levy of taxes, duties, cesses, etc.
2. Public accounts and Public Accounts Committee.
3. The framing of financial rules for guidance of departments and supervision maintenance of accounts.
4. Framing of rules salary, allowances, privileges and pension of Civil Servants and interpretation thereof;
5. Floatation and administration of Public loans.
6. Examination and advice on matters affecting directly or in-direct the finances of Azad Kashmir:-
 - a. grants, contributions, other allowances and honoraria contingencies, recoveries from and payment to Government Department and cases relating to money matters generally such as defalcations, embezzlements and other losses;
 - b. Emoluments, pensions and allowances; and
 - c. Loans and advances to Government servants.
7. Administration of public revenue save otherwise provided.
8. Communication of financial sanctions.
9. Examination of all proposals for the increase or reduction of taxation.
10. Creation of new posts and up gradation of posts.

11. Examination of Schemes including creation of posts related thereto.
12. Audit of receipts and expenditure.
13. Public debt.
14. The Local Funds Audit Department.
15. Treasuries and sub treasuries.
16. To check and scrutinize the accounts of Local Bodies, Auqaf, Zakat & Ushar Department and autonomous bodies.
17. Delegation of financial powers.
18. *(Omitted vide Notification No. S&GAD/R/A-4(94)/96 Dated 22.02.1997)*
19. Service matters, except those entrusted to S&GAD.
20. Purchase of stores and capital goods for the department.